

# CLEVELAND ARTS AND SOCIAL SCIENCES ACADEMY

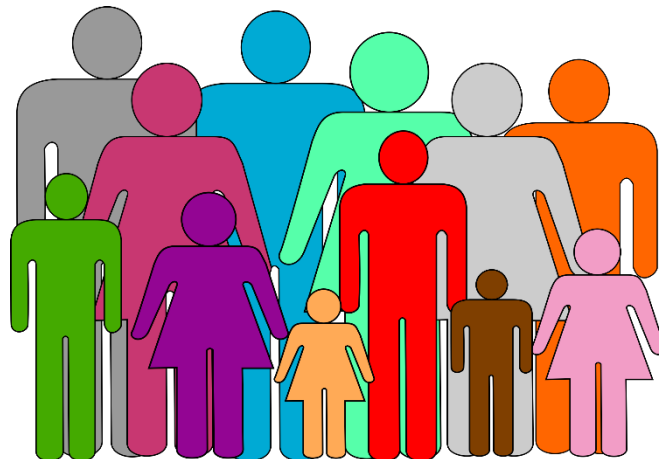
## FAMILY PARTNERSHIP PLAN



CLEVELAND ARTS  
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## FACULTY & STAFF FRAMEWORK

Jesse V. Williams, Jr., Principal



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## FAMILY PARTNERSHIP PLAN

### FACULTY & STAFF FRAMEWORK

#### THE 4 ESSENTIAL CORE BELIEFS

1. All families are a respected and valued component in the success and achievement of their children.
2. All families have dreams for their children and want the best for them.
3. All families have the capacity to support their children's learning.
4. Families and school staff are equal partners, and the lines of communication must go both ways in cultivating and sustaining this partnership.

At CASSA we stand on the four core beliefs that must be realized for all to have any type of achievement. Each of the Core Beliefs must be revisited, redefined, and discussed with faculty and staff during all professional developments and faculty meetings. The core beliefs will be combined with the culturally responsive teaching philosophy during these discussions.

To support these Core Beliefs, there are several professional mechanisms we will use throughout the course for the school year to ensure that these beliefs are demonstrated and felt by all families here at CASSA.

Families will be communicated through school letters, teachers' monthly newsletters, all greetings and purposes during all events, Breakfast @ CASSA, Parent Meetings, Parent Awards and Appreciations, and personal conversations. It is a seamless process to continuously communicate to families their value to the achievement of the students and school. We are also in our 2<sup>nd</sup> year of having a Parent Teacher Organization (PTO). Please contact the Family Community Liaison for more information.

## CLASSROOM COMMUNIQUE

Each classroom teacher will create their own version of the following communiques.

- Class DOJO
  - Monthly Classroom Newsletter
  - Parent Questionnaire
  - Classroom Welcome Packet
  - Student Information Form
  - Family Communication Log
  - Phone Communication Log
- 
- Each month faculty and staff submit their monthly classroom newsletter for review by the WEDNESDAY BEFORE the start of each month.
  - A copy of the family communication log must be submitted to Principal Williams on the **1<sup>st</sup> and 15<sup>th</sup> of each month.**
  - **Welcome Phone Calls** are an essential part of starting the school year with the connection to the family each school year all faculty and staff will participate in connecting with families by doing welcome phone calls to the student's parent or guardian. Hopefully, when you call you can speak to the family member just welcome them to Cleveland Arts and Social Sciences and your classroom. If the family member is not available leave a message expressing your welcome these welcome phone calls should be made during the week prior to school beginning.
  - All **Welcome Phone Call** logs must be submitted to Principal Williams by August 29<sup>h</sup>. This will be the only time the Welcome Phone Call Logs will be used during the school year.

## **CONFERENCES**

There is a CASSA Form that any faculty/staff and administration person must use during a formal conference (this does not include IEP meetings). This simple form is to ensure that there has been a conference held and the result or solution has been agreed upon by both parties.

Parent & Family conferences must have a foundation of positivity, engagement, and willingness to listen. Conferences should be results and solution driven to be truly successful.

To that end, the Parent Questionnaire is a valuable piece of information that will give you specifics on your students and about the parental guardian themselves. This information can be shared with the Intervention Specialist, Instructional Assistant, and Title Teacher so everyone has a pulse on each student they teach. The aura of any meeting at CASSA is that it will be welcoming, supportive, and a positive solution that all agree upon.

In the event you encounter a parent or guardian that is totally rude disrespectful threatening please contact any of the Administration Team to sit in during your conference. At CASSA, we will not tolerate derogatory behaviors from any parent or guardian. You do not have to ever be afraid, intimidated, scared, etc. in communicating with any derogatory parent or guardian. Please let Principal Williams know in writing the circumstances and he will handle all communication with that parent/guardian for the remainder of the school year, or until there has been a resolve with the parent/guardian.

## **FAMILY PARTNERSHIP ACTIVITIES & EVENTS**

Attached, you will find the Family Partnership Activities to assist in increasing the connection to you and your students' parents/guardians.

From our quarterly academic awards program, school performances, our quarterly Breakfast at CASSA, our monthly classroom newsletter, and parent meetings, families leave our CASSA events knowing that we honor and celebrate academic achievement across all subject areas and the support the human-ware components of good behavior, great attitude, and the willingness for students to try harder in their work. Parents have an opportunity to know and be involved with students' projects, research, etc. because of the constant communication from faculty and staff.

All events are geared towards being actively engaged, creative and fun, involvement with faculty and staff, and the effort of building a cohesive family bond among themselves too. Themed dances are held during the school year such as hollow harvest when everyone comes and costumes, Turkey Jam, as well as, Daddy Daughter Princess Dance where dads "Crown" their daughters and give them words of love and support. The Mother-Son Superhero Dance where mothers and mother figures mask their sons, embraced them and give words of love to them.

Within these events, it is crucial that the faculty and staff are actively engaged and participate in all events. During those times where you have to miss an event, still there are ways that you can be involved in the planning/preparation of the event. You are encouraged to be committed to attending most of the events.

## **CASSA FAMILY ACTIVITIES & DESCRIPTORS**

It is with pleasure that Cleveland Arts and Social Sciences Academy provides activities, events, meetings and conferences for all families. Listed below are the descriptors of what we provide so you can be involved in the ones of your choice.

### **Academic Awards Program**

A celebration of student success with trophies, gift bags and certificates at the end of every semester (2 times a year); Students are acknowledged for their excellent grades, awesome behavior and good attendance. Star Students are awarded for their work ethics, Principal Awards are awarded to students who stand-out overall, and those that have improved the most.

### **Title One and Board of Directors Meeting**

Provides an opportunity to discuss district and state mandates for CASSA; Discuss school planning and services being provided by Title One funds. This occurs the 2<sup>nd</sup> Tuesday of each month. Location is STEAM of Warrensville Heights: 4700 Richmond Rd, Warrensville Heights, OH 44128 @4:30pm

### **Parent-Teacher Conferences**

Provides an opportunity for parents to meet with all of their students teachers; discuss grades, behavior, and other supportive techniques to assist with student achievement.

### **Open House**

An additional opportunity to meet and discuss with your child's teacher about academic and behavioral progress and ways to support the teacher and school. (Normally held in the fall during the first weeks of the school year)

# FAMILY DANCES

All Dances are held in the evenings from 5:00 – 7:00

## **Family Turkey Jam**

Enjoy dancing-food-fun-fellowship & the annual Turkey Give-Away.

## **Winter Fest Wonderland Family Dance**

Enjoy dancing food fun fellowship with a Winter/X-mas Vibe.

## **Red and White Full of Hearts Family Dance**

Enjoy dancing, food, fun, & fellowship with a Valentine Vibe.

## **Daddy and Daughter Princess Dance**

All Dads/Dad figures (uncles, grandfathers, adult brothers, pastors, etc) and daughters dress up for a beautiful evening of food-fun-fellowship; Dads/Dad figures “crown” their daughter/princess and take their 1<sup>st</sup> formal dance.

## **Mommy and Son Prince Dance**

All Moms/Mom figures (aunts, adult sisters, grandmothers, pastors, etc) and sons dress up for an awesome evening of food-fun-fellowship; Mom/Mom figures “crown” their son/prince and take their 1<sup>st</sup> formal dance.

## **End of Year Extravaganza**

Annual event to celebrate accomplishments for students with good behavior and attitude. Students that are in good standing behavior wise academic wise and attendance wise are awarded with the opportunity to cut loose and have fun to music with a field day and carnival experience.



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## Conference Record

Student Name: \_\_\_\_\_

Date and Time: \_\_\_\_\_

In Attendance: \_\_\_\_\_

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**Student Effort and Academic Progress** (Complete before the conference.)

**Student Behavior and Social Skills** (Complete before the conference.)

**Student Attendance** (Complete before the conference)

**Parent Questions and Concerns** (Complete during the conference.)

**Student Goals and Plans for Implementation** (Complete with the parents.)

**Additional Topics of Discussion** (Complete during the conference.)

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Teacher Signature \_\_\_\_\_ Date \_\_\_\_\_



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## CASSA Family Calendar

2025-2026

Jesse V. Williams Jr., Principal

### **Parent Teacher Conference Dates**

Monday, October 13, 2025- All Day No School

Friday, February 13, 2025– All Day No School

Tuesday, April 14<sup>th</sup> – 4:00 – 6:00 P.M.

### **Back to School Extravaganza**

12:00 P.M. – 3:00 PM

Fall: Friday, August 15<sup>th</sup>

### **Open House/Meet & Greet**

12:00 P.M. – 5:30 PM

Fall: Friday, August 15<sup>th</sup>



## Academic Awards Programs

Awards programs should be scheduled within two weeks of report card distribution.

### 1<sup>st</sup> Marking Period

Report Cards Distributed – October 29<sup>th</sup>

### 2<sup>nd</sup> Marking Period

Report Cards Distributed – Jan 16<sup>th</sup>

**\*\*\* Semester 1 Awards Ceremony January 22<sup>nd</sup> \*\*\***

### 3<sup>rd</sup> Marking Period

Report Cards Distributed – March 20<sup>th</sup>

### 4<sup>th</sup> Marking Period

Report Cards Distributed – May 29<sup>th</sup>

**\*\*\* Semester 2 Awards Ceremony May 29<sup>th</sup> \*\*\***

## Family Dances

- Turkey Jam: Thursday, November 21, 2024 \*\* \*\* 5:00 P.M. – 7:00 P.M
- Winter Wonderland Family Dance: Thursday, December 19<sup>th</sup> 2024 \*\*5:00 P.M. – 7:00 P.M.
- Red and White Full of Hearts Family Dance: Friday, February 14<sup>th</sup> 2024 \*\* 5:00 P.M. – 7:00 P.M.
- Daddy and Daughter Princess Dance: TBD
- Mommy and Son Prince Dance: TBD
- Family Appreciation Extravaganza/End of Year Celebration: Tuesday June 3, 2026 -11:00 A.M. – 4:00 P.M.



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## **Scheduled School Closings & Meeting Dates**

**SY 2025-2026**

September 1<sup>st</sup> – Labor Day

September 29<sup>th</sup> – Professional Day

October 13<sup>th</sup> – Parent Teacher Conferences

October 30<sup>th</sup>-31<sup>st</sup> – Professional Day

November 25<sup>th</sup>-26<sup>th</sup> - Parent Teacher Conferences

November 24<sup>th</sup> -28<sup>th</sup> – Fall Break

December 22<sup>nd</sup> – January 5<sup>th</sup> – Winter Break

January 19<sup>th</sup> – Martin Luther King Jr. Day

February 13<sup>th</sup> – Parent Teacher Conferences

February 16<sup>th</sup> – Presidents Day

February 23<sup>rd</sup> – Professional Day

April 3<sup>rd</sup> – Good Friday – No School

April 6<sup>th</sup> - April 10<sup>th</sup> – Spring Break

May 25<sup>th</sup> – Memorial Day

June 4<sup>th</sup> - Last Day of School



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## Board of Directors Meetings

Held on the 2<sup>nd</sup> Tuesday of the month.

Location is STEAM of Warrensville Heights: 4700 Richmond Rd,  
Warrensville Heights, OH 44128 @4:30pm

August 12th

September 9th

October 14<sup>th</sup>

November 11<sup>th</sup>

December- No Meeting

January 13<sup>th</sup>

February 10<sup>th</sup>

March 10<sup>th</sup>

April 14<sup>th</sup>

May 12<sup>th</sup>

June 9<sup>th</sup> @12:30 pm